

Michael Otedola College of Primary Education

(formerly Lagos State College of Primary Education)

Noforija, P.M.B. 1028, Epe, Lagos State (Established 1994)

Invitation to Tender

Introduction:

The Michael Otedola College of Primary Education invites interested, reputable companies with relevant experience and good track records to Tender for the under-listed 2013 TETFund Intervention Projects.

Project Descriptions/Scope of Work

1. Construction of Lecture Halls and Offices for School of Arts and Social Sciences
2. Furnishing of Lecture Halls and Offices for School of Arts and Social Sciences.
3. Construction of Lecture Halls, Laboratories and Offices for School of Vocational Education.
4. Furnishing of Lecture Halls, Laboratories and Offices for School of Vocational Education.

Pre-Qualification Requirements

1. Evidence of registration with the Corporate Affairs Commission (CAC) by inclusion of a copy of a Certificate of Incorporation and Article of Association.
2. Copy of Tax Clearance Certificate for the last three (3) consecutive years (2011, 2012 and 2013) corresponds with declared annual turnover.
3. Evidence of VAT registration.
4. Copy of PENCOM Certificate.
5. Audited accounts for the last three (3) years stamped and signed by an ANAN/ICAN member.
6. Evidence from the company's bankers as to its financial capability to undertake the project.
7. Evidence of I.T.F remittance.
8. Full company detailing office and workshop address(es); NOT P.O. BOX but should include telephone numbers of company directors.
9. Organisation structure and listing administrative and technical personnel including their capture in the company pay roll for the last three (3) months, stating their roles, designation, qualification and years of experience and including copies of educational and professional certificates (e.g. COREN for Engineers, CORBON for Builders).

10. Verifiable list of similar jobs executed. Submission should include a minimum of three (3) similar projects executed within the last five (5) years, letters of award and completion certificates.
11. Possession of satisfactory Quality Assurance/Quality Control Manuals.
12. Any other relevant information.

Collection of Bid Documents:

Interested firms should collect bid documents from the Office of the Registrar upon presentation of evidence of payment of a non-refundable fee of Twenty-Five Thousand Naira (#25,000.00) only paid into MOCPED Revenue Account No. 1011584530 of Zenith Bank.

Submission of Tender Documents:

Bid documents must be spirally bound and duly signed on each page. Completed bid documents should be in two separately sealed envelope "Technical" and "Financial" (2 envelope system), both put in a bigger envelope clearly marked "Invitation to Tender/appropriate project descriptions" and addressed to:

The Registrar,

Michael Otedola College of Primary Education

P. M. B. 1028, Noforija Epe,

Lagos State.

Tender submission will close by **10:00am on Monday, 7th April, 2014**. Companies submitting tenders must sign the Tender Register at the Registrar's Office Michael Otedola College of Primary Education, Noforija-Epe, Lagos State, before dropping the tender into the Tender Box. Incorrectly labeled and/or late tenders will be rejected.

Opening of Tenders:

Opening of the bid shall commence immediately following the submission deadline at 10.00am on Monday, 7 April, 2014 at the Provost's Office, Michael Otedola College of Primary Education, Noforija-Epe, Lagos State. Representative of bidding companies and members of the public and Civil Rights Organisations are invited to witness the bid opening exercise. MOCPED reserves the right to reject any or all tenders and terminate the selection process at any time without any liability whatsoever.

Signed:

BOLA Y. SHITTU

Registrar